

## NOTICE OF MEETING

# ALEXANDRA PALACE AND PARK BOARD

**Thursday, 29 September 2022, 7.30 pm - Londesborough Room,  
Alexandra Park and Palace Way, London, Greater London, N22 7AY  
(watch the live meeting [here](#), watch the recording [here](#))**

**Councillors:** Stennett, da Costa, Ibrahim (chair), Collett (vice-chair), Elliott and Mahbub

**Co-optees/Non Voting Members:** Jason Beazley (Three Avenues Residents Association (TARA)) (Co-Optee), Duncan Neill (Muswell Hill and Fortis Green Association) (Co-Optee), Val Paley (Palace View Residents' Association) (Co-Optee) and Nigel Willmott (Friends of the Alexandra Palace Theatre) (Co-Optee)

**Quorum:** 3

### 1. FILMING AT MEETINGS

Please note that this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the Council.

### 2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

### 3. URGENT BUSINESS

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at items 16 below).

#### **4. DECLARATIONS OF INTERESTS**

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- a. must disclose the interest at the start of the meeting or when the interest becomes apparent; and
- b. may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct.

#### **5. QUESTIONS, DEPUTATIONS OR PETITIONS**

To consider any questions, deputations or petitions received in accordance with Part 4, Section B29 of the Council's Constitution.

#### **6. MINUTES (PAGES 1 - 14)**

The board are asked to:

- a. To confirm and sign the minutes of the board meeting held on 19 July 2022 as a correct record.
- b. To note the amended Register of Trustees' Interests
- c. To note the Advisory & Consultative Committee minutes

#### **7. FEEDBACK FROM THE ADVISORY & CONSULTATIVE COMMITTEES**

To note any verbal updates from the observer/co-opted board members.

#### **8. CEO'S REPORT (PAGES 15 - 22)**

To note the general update.

#### **9. FABRIC MAINTENANCE PLAN ANNUAL REPORT (PAGES 23 - 42)**

To note the progress made in 2021/22 and to approve adjustments to priorities as set out in the report with more detail to be presented at the meeting.

**10. CO-OPTED TRUSTEES REPORT (PAGES 43 - 66)**

To approve the proposals for appointing additional co-optees to the Board.

**11. SIGNAGE AND WAYFINDING FRAMEWORK (PAGES 67 - 84)**

To approve the proposed framework for signage and wayfinding, subject to any comments from the Advisory and Consultative Committees.

**12. PLANNING UPDATE (PAGES 85 - 88)**

To note the update and approve the recommendation to apply to extend the use of the outdoor pagoda.

**13. HUMAN RESOURCES REPORT (PAGES 89 - 92)**

To note the report including Equality, Diversity and Inclusion (EDI) data provided.

**14. ALEXANDRA PARK CLUB (PAGES 93 - 98)**

To approve proposals for the installation of cricket nets in the park, subject to comments from the Advisory & Consultative Committees.

**15. POLICY REVIEW (PAGES 99 - 114)**

To approve and adopt the updated Complaints Policy and review the EDI Policy.

**16. NEW ITEMS OF URGENT BUSINESS**

To consider any items of urgent business brought forward at item 3.

**17. EXCLUSION OF THE PUBLIC AND PRESS**

Items 18-24 are likely to be subject of a motion to exclude the press and public from the meeting as they contain exempt information as defined in Section 100a of the Local Government Act 1972; Para 1 – information relating to any individual, Para 2 – Information which is likely to reveal the identity of an individual, Para 3 - information relating to the business or financial affairs of any particular person (including the authority holding that information), and Para 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

**18. EXEMPT MINUTES (PAGES 115 - 116)**

To confirm the exempt minutes of the board meeting held on 19 July 2022 as an accurate record of the proceedings

**19. EXEMPT 2022 PAY REVIEW (PAGES 117 - 138)**

To approve the recommendations.

**20. EXEMPT AUDIT FINDINGS REPORT (PAGES 139 - 174)**

To note the exempt information.

**21. EXEMPT DRAFT TRUSTEES ANNUAL REPORT AND ACCOUNTS (PAGES 175 - 230)**

To receive feedback from FRRAC and APTL Board Chairs and to approve the annual report and accounts for signing and submission to the regulatory bodies.

**22. EXEMPT THE GROVE REPORT (PAGES 231 - 236)**

To approve the recommendations.

**23. EXEMPT DELEGATED DECISIONS (PROCUREMENT) (PAGES 237 - 240)**

To note the report on procurement for Ice Rink improvements.

**24. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT**

To consider any exempt items of urgent business.

**25. FUTURE MEETINGS**

Thursday, 29 September 2022

Tuesday, 13 December 2022

Monday, 20 March 2023

All meetings to commence at 7.30pm unless otherwise stated.

Jack Booth, Principal Committee Co-ordinator

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Fiona Alderman

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Wednesday, 21 September 2022